



# Escrow Transaction Setup Form

ESCROW DISBURSEMENT NUMBER

ESCROW DISBURSEMENT CHECKING ACCOUNT TITLE

Please check if Wire Transfer or Official check will be issued same day

The Internal Revenue Service requires that we obtain a completed & signed IRS Form W-9 (certify taxpayer identification number) or IRS Form W-8BEN (certification of foreign status) for each client sub-account. We must receive the IRS forms prior to opening the sub-account.

Escrow Transaction Setup Forms received by the Bank after 3:00pm will be processed on the next business day following the day on which the form was received.

CLIENT 1'S NAME

CLIENT 1'S ADDRESS

W9 FORM YES

SUB ACCOUNT NICKNAME

DEPOSIT \$ AMOUNT

WITHDRAWAL \$ AMOUNT

CLOSING Y/N

IF FOR A FUNERAL HOME IS ACCOUNT IRREVOCABLE YES

NO

CLIENT 2'S NAME

CLIENT 2'S ADDRESS

W9 FORM YES

SUB ACCOUNT NICKNAME

DEPOSIT \$ AMOUNT

WITHDRAWAL \$ AMOUNT

CLOSING Y/N

IF FOR A FUNERAL HOME IS ACCOUNT IRREVOCABLE YES

NO

CLIENT 3'S NAME

CLIENT 3'S ADDRESS

W9 FORM YES

SUB ACCOUNT NICKNAME

DEPOSIT \$ AMOUNT

WITHDRAWAL \$ AMOUNT

CLOSING Y/N

IF FOR A FUNERAL HOME IS ACCOUNT IRREVOCABLE YES

NO

CLIENT 4'S NAME

CLIENT 4'S ADDRESS

W9 FORM YES

SUB ACCOUNT NICKNAME

DEPOSIT \$ AMOUNT

WITHDRAWAL \$ AMOUNT

CLOSING Y/N

IF FOR A FUNERAL HOME IS ACCOUNT IRREVOCABLE YES

NO

CLIENT 5'S NAME

CLIENT 5'S ADDRESS

W9 FORM YES

SUB ACCOUNT NICKNAME

DEPOSIT \$ AMOUNT

WITHDRAWAL \$ AMOUNT

CLOSING Y/N

IF FOR A FUNERAL HOME IS ACCOUNT IRREVOCABLE YES

NO